



RECONSTRUCTION TECHNICIAN/CARPENTER OF SOUTH RIVER RESTORATION

Overall Summary:

Under general supervision, the Reconstruction Technician/Carpenter is responsible for producing good quality design, construction and repair by meeting or exceeding accepted industry standards. Technicians/carpenters must recognize that they are representatives of the company and must conduct themselves in a professional, courteous manner and follow and/or enforce stated company policies and procedures. Please note that as a 24/7/365 operation, all technicians participate in an on-call rotation to support emergencies and on-going projects. This includes emergency board ups and tarps. He or she reports to the Superintendent and/or Project Manager.

Specific areas of responsibility include (but are not limited to):

- Maintain proper safety protocols as set by OSHA on all job sites (e.g., safety vests, goggles, steel-toed shoes.) This includes ensuring proper use of equipment and maintaining a safe and compliant construction area.
- Ensure compliance with plans, specifications and procedures as required to complete the project in a timely and quality manner.
- Designs, constructs, remodels, retrofits and repairs interior and exterior structures made of wood, drywall, plaster, concrete or brick. Installs and repairs roofs.
- Cleans, maintains, adjusts, calibrates and services equipment used in the performance of duties.
- Monitors work done by outside contractors for adherence to state and federal Code Requirements and reports back to supervisor.
- Inspects work in progress to ensure that work conforms to specifications and the construction schedules are adhered to.
- Recognize and select appropriate lumber types and grades.
- Measure and mark cutting lines on materials, using ruler, pencil, chalk, and marking gauge.
- Verify trueness of structure, using plumb bob and level.
- Shape or cut materials to specified measurements, using hand tools, machines, or power saw.
- Study specifications in blueprints, sketches or building plans to prepare project layout and determine dimensions and materials required.
- Emergency service for board ups and tarps.
- Helps to obtain Completion of Satisfaction (COS) at the completion of the job.

Miscellaneous: Performs all other duties as may be assigned.

Industry Expertise and Personal Development: All employees will be expected to learn about the industry and current trends within their specific area of expertise (e.g., accounting, mitigation, customer service, restoration). This may include attending professional workshops, taking educational courses and cross training within other departments.



Job Specifications:

- 5 plus years of construction/carpentry experience preferred.
- Experience in other related restoration services is a plus.
- Knowledge of methods, materials, tools and equipment used in both rough and finished carpentry settings.
- Knowledge of building and safety code requirements, methods and practices in the maintenance of tools, machinery and equipment.
- High school or GED equivalency preferred.

Work Environment and Physical Requirements:

- Typical work shifts are 7:00 a.m. to 4:00 p.m.; however, overtime may be required to meet project deadlines and to properly serve emergency events which occur on a 24/7 basis. This position is part of an after-hours on-call rotation with schedules being published at least monthly.
- Work environments can vary depending upon the type of emergency situation is involved. Generally, work environments may be dirty, dusty, damp, wet, or smoke filled. Some positions involve trauma/biohazard cleanup. Appropriate personal protective equipment is provided in hazardous environments.
- Manual dexterity needed to perform tasks as well as an ability to lift goods (up to 50 pounds) or materials with or without assistance per OSHA guidelines. Lifting, bending, stretching, climbing stairs, crawling are common activities associated with this position. Use of scaffolding and use of common tools (e.g., hammers, drills, saws).
- Use of eye and face protection devices such as masks and respirators common.
- Use of information technology may apply such as use of cell phones, email or labor reporting software.
- As our work takes us into the homes and businesses of others, successful passage of post-offer pre-employment and annual background checks as well as drug screening.

Acknowledgement:

I have **reviewed** and **understand** the above Job Description; believe it to be **accurate** and **complete**; and I can **successfully fulfill** each duty or task. I also agree that management retains the right to change this job description at any time.

Reconstruction Technician/Carpenter

Date

Human Resources

Date

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This job description in no way states or implies that the tasks and responsibilities identified herein are the only tasks and responsibilities that the employee occupying this position may be required to perform. Requirements stated herein are minimum levels of skill and or abilities to qualify for the position. This document does not in any way create an express or implied contract of employment, or change the nature of the chosen employee's at-will employment. Nothing in this job description restricts the company's right to assign or reassign duties and responsibilities to this job at any time. The company is an equal opportunity employer and does not discriminate against employees or job applicants on the basis of race, color, religion, sex, national origin, age, ancestry, disability, pregnancy, marital status, sexual orientation, genetic information, or any other characteristic protected by federal, state or local law. All employees and job applicants will be treated in all respects on the basis of their merit and qualifications.

24-Hour Emergency Service
